

Service Title: **Financial Services & Internal Audit**

Manager: Martin Phillips

Business Unit: Corporate Services

Assistant Director: Anne-Marie Bond

Brief Description of Service:

Financial Services includes:-

Debtor, creditor payments and cashiers. Closure of the accounts including production of statement of accounts. Budget and resource planning and preparation. Budget monitoring for services. Treasury Management. Capital Planning - resourcing and monitoring. Technical advice and major project work. Submission of statutory returns and grant claims. Provision of bought back service to Schools and academies. Financial Systems. Provision of S151 function.

The Council's internal audit function is provided by the Devon Audit Partnership, a joint committee with Devon County and Plymouth Council.

Service provides:-	No of Staff (**FTE)	Employee Direct Costs £'000	Premises £'000	Supplies & Services £'000	Contribut'n to Reserves £'000	Other £'000	Total Expenditure (*ATL) £'000	Fees, Charges & Sales £'000	Govern't Grant Income £'000	Contribut'n from Reserves £'000	Other £'000	Total Income (*ATL) £'000	Net Expenditure (*ATL) £'000
405 Financial Services	32	1,217	0	169	0	0	1,386	-241	0	0	0	-241	1,145
408 Internal Audit	0	0	0	229	0	0	229	-17	0	0	0	-17	212
TOTAL	32	1,217	0	398	0	0	1,615	-258	0	0	0	-258	1,357

Note: *ATL = 'Above the Line' budget is the net budget that an officer is responsible for, which excludes reallocated support services

**FTE = Full Time Equivalent